

Continuing On-Campus Graduate Student Fall Exception Form

Student Information			
Last Name		First Name	
GWID		GW Email	@gwmail.gwu.edu
SEAS Major/Field of study		Degree	<input type="checkbox"/> M.S/MEng <input type="checkbox"/> Ph.D
Department		Semester/Year	

Instructions:

1. Complete all requests for information on this form
2. Attach all supporting documentation (e.g. relevant email correspondence, course syllabus, medical documentation)
3. Sign the form, have your Faculty Advisor and Department Chair review your form and complete the Section below
4. Submit this completed form to the Graduate Student Services and Advising office at seasgrad@gwu.edu. The Professional Advisor signature will be the last signature prior to processing.

List the courses you will register for: _____

Reason Code Continuing Student Visa Issue Combined 5-Year or BS/MS Student Continuing Student Other Issues

Explanation (If additional space is needed, attach typed sheet):

Required Signatures						
Student Signature					Date	
Professional Advisor Signature					Date	
Submit to Student Services and Advising Office for Associate Dean's Review						
Faculty Advisor Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove					
Faculty Advisor Signature				Last Name		Date
Submit to Student Services and Advising Office for Associate Dean's Review						
Dept. Chair Decision	<input type="checkbox"/> Approve <input type="checkbox"/> Disapprove					
Dept. Chair Signature				Last Name		Date

For Advising Office Use Only

Submit forms to:
 SEAS Student Services and Advising
 Science & Engineering Hall, Suite 2500
Graduate- seasgrad@gwu.edu